

# 2012 BUDGET

## SUMMARY OF REVENUES & EXPENDITURES

<u>ACCOUNT #</u>	<u>REVENUE</u>	<u>2010 ACTUAL</u>	<u>2011 BUDGET</u>	<u>2011 EXPENDED</u>	<u>2012 BUDGET</u>
341.000	Interest	\$973.21	\$700.00	\$549.64	\$400.00
361.300	Administrative Fee	\$1,601.12	\$1,200.00	\$1,114.12	\$1,000.00
364.000	Application & Service Fees	\$4,380.00	\$3,600.00	\$1,740.00	\$1,500.00
364.500	Meter Fees	\$43,800.00	\$36,000.00	\$17,400.00	\$15,000.00
364.800	Tapping Fees	\$3,354.89	\$3,323.06	\$4,577.10	\$2,114.07
378.100	Water & Sewer Revenues	\$954,369.14	\$1,000,000.00	\$744,030.24	\$1,060,000.00
378.300	Reserved Capacity	\$13,702.50	\$8,500.00	\$7,685.00	\$5,800.00
380.000	Miscellaneous Revenue	\$0.00	\$66,000.00	\$66,000.00	\$0.00
	<b>Total</b>	<b>\$1,022,180.86</b>	<b>\$1,119,323.06</b>	<b>\$843,096.10</b>	<b>\$1,085,814.07</b>
<u>ACCOUNT#</u>	<u>EXPENDITURES</u>	<u>2010 ACTUAL</u>	<u>2011 BUDGET</u>	<u>2011 EXPENDED</u>	<u>2012 BUDGET</u>
	<b>ADMINISTRATIVE</b>				
400.300	Other services and charges	\$1,531.46	\$1,200.00	\$1,314.95	\$1,400.00
400.320	Communication WWTP	\$1,941.36	\$2,200.00	\$1,661.23	\$2,300.00
400.321	Communication Water Booster Station	\$528.50	\$580.00	\$412.95	\$580.00
400.325	Postage	\$4,931.18	\$4,700.00	\$3,955.27	\$5,300.00
400.340	Advertising, Printing, Binding	\$2,847.76	\$2,000.00	\$1,756.10	\$2,000.00
405.120	Salary of Administrator	\$35,493.32	\$38,000.00	\$36,440.69	\$38,000.00
405.200	Office Supplies	\$135.93	\$300.00	\$0.00	\$300.00
405.350	Insurance and Bonding	\$276.00	\$280.00	\$171.00	\$250.00
405.750	Office Equipment	\$1,048.00	\$1,100.00	\$2,548.00	\$2,548.00
406.383	Rent	\$8,800.00	\$9,600.00	\$8,000.00	\$9,600.00
	<b>Subtotal</b>	<b>\$57,533.51</b>	<b>\$59,960.00</b>	<b>\$56,260.19</b>	<b>\$62,278.00</b>
	<b>PROFESSIONAL FEES</b>				
402.310	Auditor	\$9,300.00	\$9,700.00	\$9,800.00	\$10,000.00
404.310	Solicitor	\$17,495.78	\$19,600.00	\$9,170.50	\$13,765.00
408.310	Engineering	\$47,546.34	\$77,280.00	\$44,959.38	\$68,280.00
	<b>Subtotal</b>	<b>\$74,342.12</b>	<b>\$106,580.00</b>	<b>\$63,929.88</b>	<b>\$92,045.00</b>
	<b>OPERATING/WATER STATION/WELLS</b>				
428.222	Chemicals Water Booster Station	\$6,104.35	\$4,000.00	\$994.60	\$4,000.00
428.250	Repair & Maintenance Supplies Booster Station	\$1,831.61	\$5,000.00	\$5,164.41	\$5,000.00
428.310	Water Contractor	\$40,336.06	\$50,000.00	\$34,200.60	\$50,000.00
428.361	Electricity Booster Station & Wells	\$39,497.75	\$42,000.00	\$20,342.79	\$29,000.00

ACCOUNT #	OPERATING/WATER STATION/WELLS	2010 ACTUAL	2011 BUDGET	2011 EXPENDED	2012 BUDGET
428.370	Repair & Maintenance Services Booster Station	\$5,602.80	\$15,000.00	\$17,908.00	\$15,000.00
428.450	Contracted Services Booster Station & Wells	\$4,290.90	\$2,692.00	\$2,446.50	\$2,800.00
	<b>OPERATING/WASTEWATER</b>				
429.222	Chemicals WWTP	\$15,321.84	\$13,000.00	\$8,459.79	\$11,400.00
429.250	Repair & Maintenance Supplies WWTP	\$8,398.88	\$20,000.00	\$6,743.75	\$18,000.00
429.300	Sludge Removal	\$38,853.40	\$41,000.00	\$31,782.00	\$41,000.00
429.310	Sewer Contractor	\$53,273.66	\$60,000.00	\$37,859.46	\$60,000.00
429.360	Trash Disposal Service	\$564.08	\$540.00	\$468.89	\$708.00
429.361	Electricity WWTP	\$53,721.73	\$58,000.00	\$33,451.21	\$45,000.00
429.370	Repair & Maintenance Services WWTP	\$8,867.48	\$8,000.00	\$8,384.45	\$10,000.00
429.450	Contracted Services WWTP	\$3,564.75	\$2,692.00	\$2,527.50	\$2,800.00
429.600	Repair to Sewer Lines (I&I)	\$1,940.00	\$0.00	\$75.00	\$0.00
	<b>OPERATING COMBINED</b>				
429.230	Fuel	\$1,444.42	\$1,500.00	\$1,379.70	\$1,500.00
429.240	Operating Expenditures	\$0.00	\$3,500.00	\$1,395.83	\$2,000.00
429.260	Minor Equipment Expense	\$0.00	\$500.00	\$62.00	\$500.00
429.305	Water Analysis	\$8,810.00	\$9,000.00	\$8,905.00	\$9,500.00
480.000	Miscellaneous Expenditures	\$174.50	\$500.00	\$0.00	\$500.00
486.000	Public Officials Liability	\$1,887.00	\$1,900.00	\$1,546.00	\$2,100.00
486.352	Fire & Liability	\$8,802.00	\$9,000.00	\$6,828.89	\$9,200.00
	Subtotal	\$303,287.21	\$347,824.00	\$230,923.37	\$320,008.00
	<b>INTEREST &amp; PRINCIPLE EXPENSE</b>				
262.000	Principle Payment Expense	\$182,531.86	\$212,952.84	\$162,867.78	\$217,157.04
472.000	Interest Expense	\$79,870.67	\$49,606.56	\$34,051.77	\$45,402.36
	Subtotal	\$262,402.53	\$262,559.40	\$196,919.55	\$262,559.40
429.700	Capital Improvements	\$96,267.20	\$240,000.00	\$31,754.80	\$260,000.00
	<b>EXCESS/DEFICIT FROM CONTINUING OPERATIONS</b>	<b>\$228,348.32</b>	<b>\$102,399.66</b>	<b>\$165,164.75</b>	<b>\$88,923.67</b>
	Capital Improvement/Depreciation Fund	\$200,000.00	\$36,399.66	\$125,000.00	\$88,923.67
	Loan Re-payment Acceleration	\$0.00	\$0.00	\$0.00	\$0.00
	Estates at Deep Run Creek Savings	\$0.00	\$66,000.00	\$66,000.00	\$0.00
475.000	Depreciation	\$448,168.00	\$417,000.00	\$445,200.00	\$450,000.00

	2010 ACTUAL	2011 BUDGET	2011 EXPENDED	2012 BUDGET
<b>2010 Planned Improvements</b>				
Meter Replacement Program	\$10,000.00			
Vulnerability Assessment	\$8,000.00			
Perform Water System Audit	\$5,000.00			
Hydro Geologist Evaluation	\$0.00			
Solids Handling Needs Evaluation Study	\$5,000.00			
Allen Lane Sewer and Lateral Replacement	\$0.00			
	\$28,000.00			
<b>2011 Planned Improvements</b>				
Replacement Influent PS Pump at WWTF		\$12,000.00	\$11,702.00	
Replacement Influent and Effluent Valve Actuators		\$8,000.00	\$0.00	
Replacement Tank Level Instrumentation		\$10,000.00	\$1,944.00	
Meter Replacement Program		\$10,000.00	\$10,000.00	
Sewer and Lateral Replacement Program/Stonebrige		\$200,000.00	\$0.00	
		\$240,000.00	\$23,646.00	
<b>2012 Planned Improvements</b>				
Meter Replacement Program				\$10,000.00
Sewer and Lateral Replacement Program/Stonebrige				\$250,000.00
				\$260,000.00
<b>GENERAL OBLIGATIONS NOTE</b>				
Beginning Balance for 2012				\$1,821,560.58
Projected Draws				\$0.00
Projected Principle				\$217,157.04
Ending Balance 2012				\$1,604,403.54

## EXPLANATORY NOTES

### REVENUES

341.000	Interest earned on savings account.
361.300	Administrative Fee charged on all escrow accounts when reimbursements are transferred to the general fund.
364.000	These are fees associated with applications, connections, disconnects and inspections.
364.500	Fees for new meters.
364.800	Tapping Fee collection (Currently for Woodside residents).
378.100	All water and sewer revenues charged to the Authority's customers.
378.300	Reserved Capacity are for EDU's not yet connected but accounted for by developers.
380.000	Miscellaneous Revenues are usually revenues not fitting into the other accounts, the amounts shown in this account could be from the Estates of Deep Run Creek contributions and penalty collections for illegal water use.

### EXPENDITURES

#### **Administrative**

400.300	Typically these are administrative charges that do not fit into any other category such as; memberships and in the past for payroll services.
400.320	This covers the phone services for the WWTP <i>Sewer plant telephone charges approximately \$192.00/mth</i>
400.321	Phone service for the water booster station <i>Booster station telephone approximately \$48.00/mth.</i>
400.325	Postage incurred by the BMA and postage machine rental. <i>Approximately \$2799.00 in postage and \$168.00/mth machine rental</i>
400.340	This account is for BMA letter head, envelopes, billing postcards and advertising for bids and flushing
405.120	Reimbursement to Bedminster Township for half salary, taxes, and insurances for Authority Administrator.
405.200	Cost of office supplies directly related to the Authority.
405.350	Insurance and bonding for the BMA Administrator
405.750	This account would cover any charges for updates to the BMA software for accounting and billing (Quickbooks and CUSI) as well as the yearly customer service support fee for the emergency calling program. In the past this account provided the Administrator with the occasional computer or printer. This would now be covered under the rent paid to the Township. <i>Annual CUSI software support fee \$1048.00, OneCallNow annual fee \$1500.00</i>
406.383	Rent paid to Bedminster Township <i>\$800.00/Mth.</i>

**Professional**

- 402.310 Auditors fees.  
404.310 Solicitors fees (This estimate does not include fees reimbursed by an escrow account.)  
*Budgeted amount is based on Jonathan's estimate dated 9/30/11*  
408.310 Engineering fees (This estimate does not include fees reimbursed by an escrow account)  
*Budgeted amount based on Doug's email estimate dated 10/12/11*

**Operating**

- Water Booster Station and Wells**  
428.222 Chemicals used to operate the BMA water booster station  
*Approximately 700 gallons of Sodium Hypochlorite. Bid price for 2012 \$1.98/Gal  
\$2000.00 has been added for the sequestering chemical.*  
428.250 Repair and Maintenance supplies needed for the BMA water booster station  
428.310 Water contractor hired to run the BMA water booster station and other related business  
428.361 Electricity for the water booster station, wells A&E and Dublin interconnect  
428.370 Repair and maintenance services needed for the BMA water booster station  
428.450 Contracted services for the water booster station and well areas  
*Lawn care and snow removal services (Grass \$96.50 per cut @ appx. 24 cuts \$2,316.00  
split between booster station and WWTP. Snow removal is appx. \$1000.00 for 8 snow events.*  
**Wastewater Treatment Plant**  
429.222 Chemicals used to operate the BMA sewer plant.  
*Approximately 6000 gallons of Aluminum Sulfate. Bid price for 2012 maximum \$1.89/Gal*  
429.250 Repair and maintenance supplies needed for the BMA sewer plant  
429.300 Sludge removal for the sewer plant.  
*This was provided by bid for 2012 at \$.078/gal.*  
429.310 Sewer contractor hired to run the BMA sewer plant, water booster station  
and any other Authority related business.  
429.360 Trash Service  
*Trash service \$59.00/mth \$708.00/yr*  
429.361 Electricity for the sewer plant  
429.370 Repair and maintenance services needed for the BMA sewer plant  
429.450 Contracted services for the wastewater treatment plant  
*Lawn care and snow removal services (Grass \$96.50 per cut @ appx. 24 cuts \$2,316.00  
split between booster station and WWTP. Snow removal is appx. \$1000.00 for 8 snow events.*  
429.600 Repair to sewer lines (I&I)  
**Operating Combined**  
429.230 This account covers miscellaneous fuel needed to run items such as a generator or  
piece of equipment.  
429.240 Operating Expenditure cover the permit requirements for the water and wastewater systems  
429.260 Minor Equipment Expense  
429.305 Water analysis  
480.000 Miscellaneous Expenditures not covered under another account

486.000	Public officials liability yearly policy
486.352	Fire and liability insurance for all things owned by the BMA
262.000	Principal payments on loan
472.000	Interest paid on loan.
429.700	Capital Improvements
	This account is for capital improvements planned or otherwise and new meters bought.
	<i>Please also see 2012 planned improvements listed on the 2012 Budget form.</i>
475.000	Depreciation