

BEDMINSTER MUNICIPAL AUTHORITY MINUTES

December 28, 2011

Bedminster Municipal Authority
Members Present:

Jay Heacock, Chairman
Joseph Guagno, Vice- Chairman
Larry Longacre, Treasurer
Lou McKay, Member

Staff:

Peter Nelson, Solicitor
Doug Berg, Entech Engineers
Mike Sullivan, Operator

Absent: Craig Trauger, Secretary

Call to Order:

Jay Heacock called the meeting to order at 7:30 p.m.

AGENDA ITEMS

Approval of Meeting Minutes:

A motion was made by Joe Guagno, seconded by Larry Longacre to approve the minutes from the November 23, 2011 meeting. The motion passed unanimously.

Public Comments:

A resident from Bedminster Hunt West attended and asked questions relating to the water and sewer fee increase. His primary question was what led to the increase. The Board spoke to him about what things they reviewed and that they hired an outside firm that specializes in rate studies for Authorities.

Approval of Treasurer's Report:

Dawn Cook read the Treasurer's Report, dated December 28, 2011. A motion was made by Joe Guagno, seconded by Larry Longacre to approve the Treasurer's Report and pay the bills. The motion passed unanimously.

Plant Operator Report:

Mike Sullivan gave his operations report.

Engineer's Report:

Doug Berg reviewed his report dated December 22, 2011. A motion was made by Lou McKay, seconded by Joe Guagno to approve escrow release #10 in the amount of \$28,828.00 for Estates at Deep Run Creek. The motion passed unanimously.

Solicitor's Report:

Peter Nelson reviewed the Solicitors report dated December 21, 2011. A motion was made by Larry Longacre, seconded by Joe Guagno to accept the Bill of Sale for Bedminster

Crossing Development. A motion was made by Larry Longacre, seconded by Lou McKay to accept the Bedminster Crossing Development Maintenance Agreement. The motions passed unanimously. A motion was made by Joe Guagno, seconded by Lou McKay to approve Resolution 2011-06 for Destruction of Records. Both motions passed unanimously. Peter reported that Resolution 2012-01 will be reviewed at the January meeting for approval. Peter reviewed with the Board a meeting that was held at Bedminster Township with Weis Market representatives to discuss the possibility of land development within the Township and the impact to the Authority. Peter also discussed with the board that Jonathan would like the Engineering committee to consider adding new rates for the future possibility of commercial/industrial clients.

General Matters:

Larry Longacre made a motion to accept the Reserve Sewer Capacity EDU request for the Kobasz/Wallner lot on Deep Run Road. A motion was made by Larry Longacre, seconded by Lou McKay to approve and sign a Professional Services Agreement for Weis Markets. A motion was made by Larry Longacre, seconded by Lou McKay to approve the final draft of the 2012 budget. All motions passed unanimously.

Adjournment:

There being not further business the meeting adjourned at 8:20 pm.

Respectfully Submitted,
Dawn Cook
Authority Administrator