

## BEDMINSTER MUNICIPAL AUTHORITY MINUTES

November 23, 2011

Bedminster Municipal Authority  
Members Present:

Jay Heacock, Chairman  
Joseph Guagno, Vice- Chairman  
Larry Longacre, Treasurer  
Craig Trauger, Secretary

Staff:

Jonathan Reiss, Solicitor  
Doug Berg, Entech Engineers  
Mike Sullivan, Operator

Absent: Lou McKay, Member

### **Call to Order:**

Jay Heacock called the meeting to order at 7:30 p.m.

## AGENDA ITEMS

### **Approval of Meeting Minutes:**

A motion was made by Joe Guagno, seconded by Craig Trauger to approve the minutes from the October 26, 2011 meeting. The motion passed unanimously.

### **Public Comments:**

There was no public comment.

### **Approval of Treasurer's Report:**

Sarah Heyer read the Treasurer's Report, dated November 23, 2011. A motion was made by Craig Trauger, seconded by Joe Guagno to approve the Treasurer's Report and pay the bills. The motion passed unanimously.

### **Plant Operator Report:**

Mike Sullivan gave his operations report.

### **Engineer's Report:**

Doug Berg reviewed the bids received for aluminum sulfate with the board, and made a recommendation that Main Pool & Chemical, who offered the lowest price at \$1.89/gallon, be contracted to provide the chemical for 2012. Larry Longacre made a motion to accept the bid from Main Pool and Chemical for the aluminum sulfate, and Joe Guagno seconded the motion. It passed unanimously. Doug then recommended to the board that a payment be made in the amount of \$51,899.40 to Passerini and Sons for the work done on Allem Lane. Joe Guagno made a motion to approve payment, Craig Trauger seconded the motion, and it passed unanimously. Doug requested a change order in the amount of \$1,824 for surface paving for the Allem Lane project. Joe Guagno made a motion to approve the change order, Craig Trauger seconded the motion, and it passed unanimously.

**Solicitor's Report:**

Jonathan Reiss reviewed his report dated November 17, 2011. Jonathan reported to the board that the necessary paperwork was received for the dedication of water and sewer improvements at Bedminster Hunt East. A motion was made by Craig Trauger to accept dedication and begin the 18 month maintenance period, the motion was seconded by Larry Longacre, and it passed unanimously. Jonathan discussed with the board that Bedminster Crossing is ready to dedicate the water and sewer improvements, but cannot post the full 15% of the cost to construct the improvements as security for the maintenance period. Doug and Jonathan recommended accepting the offered cash escrow in the amount of \$33,923.75. The Board consensus was to accept the offered financial security in lieu of the full 15%, to accept dedication and to commence the 18 month maintenance period upon tendering of a signed Maintenance Agreement, Bill of Sale and the cash security.

Jonathan presented the board with Resolution 2011-05 for Waiver of Late Fees and Shut off policy. Joe Guagno made a motion to approve the resolution, Craig Trauger seconded the motion, and it passed unanimously.

**General Matters:**

Craig Trauger made a motion to accept the professional services agreement for the Scheetz property at 214 Twin Oaks Road, Joe Guagno seconded the motion, and it passed unanimously. The board discussed the application for the Kobasz/Wallner reserve sewer capacity EDU, and it was determined that the application needed more review to make sure it met all criteria. Jonathan and Doug will perform further review of the application.

Larry Longacre discussed the insurance update with the board as well as the possibility of getting involved with an MRM Trust sponsored by the PMAA and PSATS. Larry informed the board that the MRM Trust is a not-for-profit entity and pays back dividends.

Jonathan Reiss informed the board that Peter Nelson would be filling in for him at the December Municipal Authority meeting.

**Adjournment:**

There being not further business a motion was made by Craig Trauger, seconded by Joe Guagno to adjourn the meeting at 7:57 pm.

Respectfully Submitted,  
Sarah Heyer  
Administrative Assistant